

ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION
(Deemed University), Indian Council of Agricultural Research

Panch Marg, Off Yari Road, Versova, Andheri (West), Mumbai-400061

Tel. No. 022-26361446/7/8

Fax No. 022-26361573

Web Site : www.cife.edu.in



TENDER DOCUMENT



**TENDER FOR AUCTION OF SCRAP/OBSOLETE/UNSERVICABLE MATERIALS
(E-WASTE AND GENERAL WASTE)**

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NOTICE INVITING TENDER

F. No. 4-87/ST/2016-17/Auction/IV

Dated : 20.04.2017

The Director, ICAR-Central Institute of Fisheries Education (CIFE), Mumbai invites sealed Tenders from the reputed vendors/firms for **Auction of Scrap/ Obsolete/ Unserviceable Materials** (both E-Waste and General Waste) from the New and Old Campuses of CIFE. Non-transferable tender document containing details of Unserviceable items along with terms and conditions can be obtained from office of the undersigned on all working days on payment of **Rs. 1000/- (Rupees One thousand only)** in by Demand Draft payable to **“ICAR Unit-CIFE”**, Mumbai (Non-refundable). Tenders will be issued from **20.04.2017 to 11.05.2017** on all working days between 11.00 a.m. to 4.00 p.m. The items to be auctioned shall be displayed in the Auction Ground of the New Campus of CIFE from **08.05.2017 to 11.05.2017** and the **auction will be held on 11.05.2017**. The detailed information is available on our website www.cife.edu.in and the cost of tender document should be enclosed along with tender in the shape of Demand Draft/Pay Order drawn in favour of **“ICAR Unit-CIFE”**, Mumbai, failing which the tender will be rejected.

Sealed Tenders will be received up to **1.00 p.m. on 11.05.2017** and the same will be opened on the same day at **3.00 p. m.** in the presence of the intended tenderers. An amount of **Rs. 25,000/- (Rupees Twenty Five Thousand only)** towards EMD should be enclosed along with the bid in the form of crossed Demand Draft payable to **“ICAR Unit-CIFE”**, Mumbai. The tenders of the vendors/firms who do not enclose EMD in the above said manner is liable to be rejected. Incomplete tender and the tenders received after the due date and time will not be accepted. The tender sent by post or received after due date and time will also be not accepted.

The Pre-bid meeting with Vendors will be held on **06th May 2017 at 3.00 pm** in Room No.314 of the New Campus of CIFE, Mumbai.

The Director, CIFE, Mumbai reserves the right to accept or reject any or all tenders without assigning any reason thereof. No correspondence shall be entertained in this regard.

Asstt. Administrative Officer (S)



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F. No. 4-87/ST/2016-17/Auction/IV

Dated 20.04.2017

TENDER FORM FOR AUCTION OF UNSERVICEABLE STORES ARTICLES

Name of Work : Auction of Scrap/Obsolete/Unserviceable materials on “As is where is basis” situated at CIFE, Mumbai (Old Campus & New Campus)

I / We _____ resident of _____
_____ for and on behalf of
_____ hereby submit my / our offer for
dismantle/removal/purchase and carriage of complete Scrap/ Obsolete/Unserviceable materials on “**As is where is basis**” situated at Central Institute of Fisheries Education (CIFE), New Campus located at Panch Marg, Off Yari Road, Versova, Andheri (W), Mumbai 400 061.

The price offered by our firm for E-waste and other of unserviceable/Obsolete materials (as per enclosed list) kept in CIFE New Campus is as follows :

A. Price offered for the lot of E-waste as per the list : Rs.

B. Price offered for the lot of other Unserviceable/Scrap items as per the list : Rs.

Total : _____
Rs. _____

If my tender is accepted, I/We hereby agree to abide by and fulfill all the terms and conditions of the tender annexed to this tender form.

The sum of Rs. _____ towards EMD amount has been deposited by me / us vide DD No. _____ Dated _____ drawn on _____ Bank is enclosed.

If my offer is accepted, I shall deposit the full amount quoted by me along with the acceptance offer, failing to do so, the Earnest Money Deposit shall stand forfeited to the CIFE.

I have visited the site and inspected the materials ascertaining the condition of the same.

Date :

Signature : _____

Name of Company/Firm Complete addressed with seal



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Dated 20.04.2017

TENDER FOR AUCTION OF SCRAP/OBSOLETE/UNSERVICABLE MATERIALS

The Director, ICAR-Central Institute of Fisheries Education (CIFE), Mumbai invites sealed Tenders for Auction of Scrap/Obsolete/ Unserviceable materials on **“As is where is basis”** situated at Central Institute of Fisheries Education (CIFE), New Campus located at Panch Marg, Off Yari Road, Versova, Andheri (W), Mumbai 400 061.

Terms & Conditions

- 1) Eligibility Criteria : Agencies experienced in auctioning works in government, semi government & private organizations.
- 2) Submission of offer : Agency shall submit their offer in sealed envelop super scribed as **Auction of Scrap/Obsolete/Unserviceable materials on “As is where is basis” situated at Central Institute of Fisheries Education (CIFE), Mumbai** shall contain the following :-
 - a) A copy of Tender having every page sealed & signed by the authorized representative / tenderer indicating acceptance of tender document.
 - b) Documentary evidence in respect of the Eligibility Criteria mentioned in para No. 1 above.
 - c) EMD of **Rs. 25,000/- (Rupees Twenty Five thousand only)** in the form of DD in favour of “ICAR Unit CIFE” payable at Mumbai
 - d) The Price Bid shall be submitted in the annexed Tender Form. The price bids shall be submitted separately for E-waste items (annexure – A) and other Unserviceable/Scrap/etc (Annexure – B).

A sealed envelope containing above shall be addressed to the Director, Central Institute of Fisheries Education, Panch Marg, Off Yari Road, Versova, Mumbai-400 061.

The tender will be considered whose Bid are found to be qualified and acceptable to CIFE.

- 3) Earnest Money Deposit (EMD) : Interested party should deposit an EMD of Rs. 25,000/- in favour of “ICAR Unit CIFE” payable at Mumbai. Tenders received without EMD/inadequate EMD, shall be summarily rejected. EMD of unsuccessful bidders shall be returned after acceptance of work order by successful bidder & EMD of successful bidder shall be released after removal of mentioned items from site and completion certificate from CIFE, Mumbai. No interest is payable on EMD. The EMD may be forfeited under the circumstances :-

- a) If a bidder withdraws his bid during the period of bid validity specified in Tender.
- b) If the Agency fails to execute the contract.
- 4) Experience: Similar works includes auctioning works in government, semi government & private organizations. Documentary evidence in support shall be submitted with the bid.
- 5) Validity Period of Bid : Bid shall remain valid for **7 days** after the date of bid opening. The bid valid for a shorter period shall be rejected. A bidder accepting the request and granting extension will not be permitted to modify his bid.
- 6) Deadline for Submission of Bid: Bid must be received by CIFE at the address specified and not later than the date and time specified in the Tender.
- 7) Late Bid : Any bid received late after the deadline for submission of the bid shall be rejected and returned un-opened to the bidder.
- 8) Opening of Bid: CIFE shall open the Bids in presence of authorized bidder's representatives who are present shall sign the Attendance Register. A maximum of two representatives for any bidder shall be permitted and authorized to attend the bid.
- 9) Payment terms: The entire amount of quoted price shall be submitted to CIFE in the form of DD within 2 days from receipt of Office Order.
- 10) **The bidder who quotes for E-waste items should have a valid Registration/ License for purchase of E-waste (copy to this effect may be enclosed)**
- 11) Other Terms & Conditions:
 - a) Successful bidder implies the party/agency who shall bid the highest amount for the above mentioned auction.
 - b) Rate shall be quoted in whole Rupees. The tax as applicable under govt. norms shall be informed later for preparation of exact DD amount.
 - c) The mentioned items are sold on **"As is where is basis"** and the buyer shall have to ascertain and get satisfied with conditions of materials before tendering/participation in bidding and no complaints what so ever about the conditions etc. of the same will be entertained by CIFE later. The items to be auctioned are kept in CIFE New Campus.
 - d) The interested bidders may inspect the site on any working day between 11.00 a.m. to 04.00 p.m.
 - e) Tender will be submitted in the office of undersigned up to **01.00 p.m. on 11.05.2017**
 - f) The successful bidder has to accept the office order within Two (2) working days of its issue.
 - g) The time period for taking out the materials from the campus of CIFE is 2 days. No part/portion of the lot shall be left out. Entire lot shall be lifted. The EMD shall be returned only after lifting the entire lot from the CIFE New Campus.
 - h) Successful bidder has to clean the place after the removal of all the materials as per the satisfaction of CIFE.
 - i) The bidder shall ensure all standard safety norms are followed while doing works. The buyer will employ his own labour and means at his own cost and risk for

dismantling/removal/collection/shifting and carriage of material and payment of wages/compensation in case of any mishap to the labors will be sole responsibility of the buyer.

- j) The cost of electricity and water shall be borne by the bidder if required.
- k) The buyer shall ensure that his work men do not loiter around in the office area. They shall not touch any material except those materials shown to them or reflected in the list of Materials. If any of his workmen is even found violating these restrictions the buyer shall be responsible for such losses to the owners as per decision by Competent Authority of CIFE.

- l) A ground rent charges of 1% of quoted amount will be charged if buyer fails to remove the lot within given time frame as specified in the office order. However, in case extra time is required, it shall be under the discretion of Competent Authority.

- m) In case of failure of party to execute/to comply with the order as per the terms and conditions of the order within 5 days, the all deposited payment including Earnest Money Deposit (EMD) will be forfeited.

- n) If the first successful bidder after received the Office Order fails to lift the auctioned items within a period of 5 days, the order shall be treated cancelled and the fresh order will be issued to 2nd highest bidder. If the second bidder also fails to lift the auctioned items, the EMD shall be forfeited and fresh order will be issued to next highest bidder. This process shall be continued as per the set procedures of the institute. The decision of Director, CIFE shall be final and binding on all concerned in such matters.

- o) Arbitration: Any dispute in relation to or arising out of this shall be resolved amicably by the parties. Unresolved disputes shall be referred to Arbitration. The Arbitrator shall be appointed by the Director, CIFE, Mumbai. The venue of Arbitration shall be Mumbai. Laws of India shall be the governing laws.

- p) CIFE reserves the right to postpone/withdraw/cancel the tender without assigning any reasons. No correspondence shall be entertained in this regard.

IMPORTANT NOTE –

- **The Agency shall pay any taxes as applicable (as per norms of Government of India) during the transportation of the auctioned materials from CIFE Campus.**
- **CIFE shall not be responsible for any transportation charges or taxes during transportation of the material.**

Sd/-

ASSTT. ADMINISTRATIVE OFFICER (S)

